

21/11

PUNJAB LAND RECORDS SOCIETY

H.O. Directorate of Land Records, Punjab, Kapurthala Road, Jalandhar City
Phone: 0181-2254018 T/Fax 0181-2254935 & 2207018

To

1. Principal Secretary to Government of Punjab,
Department of Information Technology, Chandigarh.
2. Principal Secretary to Government of Punjab,
Finance Department, Chandigarh.
3. Commissioner, Jalandhar Division, Jalandhar
4. Commissioner, Patiala Division, Patiala
5. Commissioner, Ferozepur Division, Ferozepur
6. Commissioner, Faridkot Division, Faridkot
7. Director-cum-Secretary to Govt. Punjab,
Department of Information Technology, Chandigarh.
8. Sh. Anurag Verma, IAS,
Secretary Revenue (V), Punjab, Chandigarh
9. Mrs. Bhawna Garg, IAS,
Special Secretary Revenue, (B) Punjab, Chandigarh
10. Additional Secretary, Revenue, Punjab, Chandigarh
11. Deputy Commissioner, Ludhiana
12. Deputy Commissioner, Bathinda
13. Sh. S.S. Bains, IAS,
Director Industries, Punjab, Chandigarh.
14. Sh. Adarsh Bhaskar,
Asstt. Manager, Department of Information Technology,
Punjab, Chandigarh.

No. PLRS/BOM-III/12146-59 Dated, Jalandhar, the 1-11-2010

Subject: Proceedings of the **21st Meeting** of Board of Management (BOM) of Punjab Land Records Society held on 10th November, 2010.

A copy of the proceedings of the 21st Meeting of the Board of Management, Punjab Land Records Society held on 10th November, 2010, is sent herewith.

for Member-Secretary,
Punjab Land Records Society

Endst.No. PLRS/BOM-III/12160 Dated, Jalandhar, the 01-12-2010

A copy is forwarded to the PS/FCR, for the information of the Financial Commissioner, Revenue, Punjab, Chandigarh.

for Member-Secretary,
Punjab Land Records Society

Endst.No. PLRS/BOM-III/12161-71 Dated, Jalandhar, the 01-12-2010

A copy alongwith copy of the proceedings, is forwarded to the:

1. Joint Member Secretary, PLRS
2. Admn. Officer, PLRS (Action reg. Resolution No. 21.2, 21.3, 21.4, 21.5, 21.6, 21.7, 21.19)
3. Financial Controller, PLRS (Action regarding Resolution No. 21.11 21.12, 21.13, 21.14, 21.15, 21.18)
4. System Analyst, PLRS (Action reg. Resolution No. 21.8, 21.9, 21.10)
5. Training Officer, PLRS
6. Senior Revenue Officer, PLRS
7. GIS Engineer, PLRS (Action reg. Resolution No. 21.16, 21.17)
8. Supdt.-I, Supdt. L-R, Supdt.-Regn. and HDM, Office of the Director of Land Records, Punjab, Jalandhar

for information and necessary action. **'Action taken report'** in respect of the items concerning them, may kindly be sent to SRO Branch at the earliest.

for Member-Secretary,
Punjab Land Records Society

Proceedings of the 21st meeting of Board of Management of Punjab Land Records Society held under the Chairpersonship of Mrs. Romila Dubey, IAS, Financial Commissioner Revenue-cum-Vice Chairperson PLRS, on 10th November 2010 at 11:30 A.M. at Chandigarh.

The following were present :

1. Sh.G.S.Grewal, IAS, Commissioner, Patiala Division.
2. Sh.S.R.Ladhar, IAS, Commissioner, Jalandhar Division.
3. Sh.Anurag Verma, IAS, Secretary Revenue.
4. Smt.Bhawna Garg, IAS, Special Secretary Revenue.
5. Sh.S.S.Khara, ~~IAS~~ Addl. Secretary Finance.
6. Sh.A.S.Bains, IAS, Member Secretary, PLRS.
7. Sh.Maj.Gen.Shamsher Singh, ^{Retay} Consultant, GIS, PLRS (as special invitee).

Sh. Sarvesh Kaushal, IAS, Principal Secretary, IT Department, intimated that he was not able to attend the meeting and his observation be kindly placed on record.

Agenda Item No. 21.1

Confirmation of proceedings of Twentieth Meeting of Board of Management, PLRS.

Resolution No. 21.1

Proceedings of the 20th meeting of Board of Management were confirmed.

Agenda Item No. 21.2

Action taken report of Twentieth Meeting of Board of Management held on 1st September, 2010.

Resolution No. 21.2

Action taken report was discussed and following observations were made:-

It was felt that the personnel policy of the PLRS may be prepared expeditiously and be put up in the next BOM meeting.

Rest of the 'action taken report' was noted by the BoM.

Agenda Item No. 21.3

Extension in the contract of Retired Revenue Officers and officials, deployed in districts.

Resolution No. 21.3

The Agenda Item was approved.

Agenda Item No. 21.4

Creation of assignments of Assistant System Managers at Headquarters.

Resolution No. 21.4

The Agenda Item was approved.

Agenda Item No. 21.5

Deployment of Duty Patwaris at Fard Kendras.

Resolution No. 21.5

The Agenda Item was approved subject to the condition that they will be hired till such time Fard Kendra Executives are put in place.

Agenda Item No. 21.6

Regarding recruitment of one retired Kanungo in Punjab Land Record Society to handle the work of Kanungo (Forms)

Resolution No. 21.6

The Agenda Item was dropped with the observation that Commissioner, Jalandhar Division will provide one Kanungo to DLR office who shall handle the work of printing and supply of 'Patwari and Kanungo Forms'.

Agenda Item No. 21.7

Outsourcing of work of recruitment of Fard Kendra Executives.

Resolution No. 21.7

The Agenda Item was approved.

Agenda Item No. 21.8

Settlement of various issues reported by the M/s CMS Computers Limited regarding Computerization of Land Records Management and Property Registration.

Resolution No. 21.8

The Agenda Item was noted by the BOM and it was informed that Chief Operating Officer of CMS Computers shall be meeting FCR on 12th November, 2010 at 12.00 noon. As such all issues will be discussed with the company representatives.

Agenda Item No. 21.9

Progress of Software of Registration of Documents.

Resolution No. 21.9

The Agenda Item was discussed and following observations were made:-

Meeting may be held with the Microsoft to expedite the resolution of outstanding work of the Application Software so that time lines are adhered to.

Agenda Item No. 21.10

Setting up State Data Centre for the purpose to make centralize centre for storage, Retrieval and Sharing of information and resources.

Resolution No. 21.10

While discussing the Agenda Item, the paper to setup State Data Centre of PLRS was noted by the BoM and a Sub-Committee comprising of Secretary Revenue, Representative of DoIT and Member Secretary, PLRS was constituted to finalize the RFP broad structure of Data Centre.

Agenda Item No. 21.11

Funding the construction of District Administrative Complexes, SDMs Complexes and Workstations.

Resolution No. 21.11

The Agenda Item was approved.

Agenda Item No. 21.12

Construction of Sub Divisional/Tehsil Complexes out of funds of the Punjab Land Records Society.

Resolution No. 21.12

The Agenda Item was approved.

Agenda Item No. 21.13

Additional allocation of funds for construction of one part of Sub Division Complex, Jaito.

Resolution No. 21.13

The Agenda Item was approved.

Agenda Item No. 21.14

Provision for payment of rent for Sub-Tehsil Mehatpur building District Jalandhar.

Resolution No. 21.14

The Agenda Item was approved.

Agenda Item No. 21.15

Appointment of Central Auditor for the Financial year 2009-10 and hiring the services of Professional Consultant.

Resolution No. 21.15

The Agenda Item was approved.

Supplementary Agenda Item No. 21.16.1

Tender for Survey of Pilot villages

Resolution No. 21.16.1

The BoM was explained about the complete procedure followed for the tendering process and allotment of villages to the eligible companies. Also it was brought to the notice of the BoM that Director Land Records who is the Active member of Technical committee for processing the Tender has given his dissent that asking for revised commercial rates is not proper. The BoM decided to form a sub-committee of following members to go through each and every aspect of tendering process and submit their recommendation before BoM:-

- i. Commissioner, Jalandhar Division, Jalandhar (Chairman)
- ii. Special Secretary Revenue-cum-Project Director, GIS
- iii. Member Secretary, PLRS
- iv. Project Consultant

Supplementary Agenda Item No. 21.16.2

Tender for Observation of Control Points.

Resolution No. 21.16.2

The PD/LIS/GIS, being the Chairman of technical committee brought to the notice of BoM that the companies appeared to form a cartel as was evident from the exorbitant rates quoted in the tender. Therefore, decision was taken to call for the negotiation as per the CVC guidelines. After negotiation, the rates were brought down by Rs.26,32,001/-. The BoM was of the opinion that the sub-committee formed in the agenda item 21.16.1 also look into the procedure followed by the technical committee.

Supplementary Agenda Item No. 21.16.3

Recruitment of Record Keeper/Clerk and Accountant/Typist for GIS Cell.

Resolution No. 21.16.3

The Agenda Item was approved.

Supplementary Agenda Item No. 21.16.4

GIS Professionals

Resolution No. 21.16.4

The Agenda Item was approved.

Supplementary Agenda Item No. 21.16.5

Re-advertisement for DGPS/ETS Operators

Resolution No. 21.16.5

The Agenda Item was approved.

Supplementary Agenda Item No. 21.16.6

AMC for M/s Pan India Ltd. for DGPS tender

Resolution No. 21.16.6

The Agenda Item was approved.

Supplementary Agenda Item No. 21.16.7

Training at IISM, Hyderabad

Resolution No. 21.16.7

The Agenda Item was deferred

Supplementary Agenda Item No. 21.16.8

Tender for Electronic Total Station

Resolution No. 21.16.8

BoM was informed that four companies have participated in the tender for Electronic Total Station which is under process. The BoM asked that the result of the tender may be intimated in the next meeting.

Supplementary Agenda Item No. 21.17

Proposal from Technology partner M/s Microsoft Corporation regarding additional work for developing software for Computerization of Land Records, to convert twelve columns Jamabandi to eight columns Jamabandi.

Resolution No. 21.17

The Agenda Item was discussed and a Sub-Committee comprising of Commissioner, Jalandhar Division, Jalandhar, Deputy Commissioner, Jalandhar and Member Secretary, PLRS was constituted to negotiate with the Technology partner.

Supplementary Agenda Item 21.18

Issue of advertisement on the occasion of State Level Function on the completion of CLR Project in the district of Sangrur.

Resolution No.21.18

The Agenda Item was approved.

Supplementary Resolution No. 21.19

Restoration of post of District Accountants

While discussing the progress of raising loan to build infrastructure for the Revenue department, it was informed by the Member Secretary that the balance sheets of PLRS have not been prepared because the BOM had abolished the post of District Accountants. The BOM after discussion resolved to restore the post of District Accountants and Deputy Commissioners were asked to appoint the District Accountants and fix the compensation package as per their experience and competency.